

MINUTES  
BOARD OF DIRECTORS  
SOUTH CAROLINA WHITMORE SCHOOL  
501 Commerce Drive NE  
Columbia, SC 29223

March 10th, 2022

**Call to order**

Shennice Cleckley called the virtual meeting to order at 9:01 a.m.

**Attendance: 5 board members present**

Shennice Cleckley - Board Chair; Roger Sears- Secretary; Elizabeth Vice - Treasurer; Nancy Mandlove - Board Member; Antonio Simon - Board Member; Kim Dunbar - Executive Director; Ebone Adams - Principal; Annette Havens - Director of Teacher Quality and Support; Amber Goff - Director of School Counseling; Katelyn Thomas - Administrative Assistant; Maria Head - Prestige School Solutions.

**Public comments**

None

**Approval of minutes - 9/9/2021**

Roger Sears made a motion to approve the board meeting minutes with the alterations to the names for motions and 2nd's from December 9th, 2021 board meeting, Antonio Simon, 2nd the motion. Motion passed by unanimous vote.

Kim is emailing conflict of interest forms out to everyone. Review of the bylaws must be approved every year. Put on agenda for next meeting in June. We need to have an election for Roger and Nancy in June, everybody else is up in December. At least four elected. Hold an election in June. In September, we need to vote on officers for 2 year appointments. September 2022 will need to elect or reelect new officers.

**Financial update**

Maria Head from Prestige School Solutions, explained the February reports and the remaining balances in the budget. Several submissions will be submitted for federal claims. Remaining budget is right at 33 percent, reviewed several line items of the budget.

**1st reading of the FY23 Budget**

The budget was presented, by Maria Head, using the current funding model and not using the possible changes going through the SC State House. Based on 410 ADM. Principal charge due in April 2023 for building.

## **FY23 School Calendar**

Kim Dunbar presented the FY23 school calendar. The first day and last day of school are highlighted on the calendar. Another change is a virtual Open House instead of an in-person Open House. This will allow more families to attend and the date has been moved from August until September. The other change is to the extended summer schedule which allows staff and faculty to have a two day break to change from one school year to another.

Roger Sears made a motion to approve the FY23 school calendar, Antonio Simon 2nd the motion. Motion passed by unanimous vote.

## **Charter Contract**

Kim Dunbar explained the charter renewal contract with the SCPCSD. Voting on the approval of the contract for the school to continue for the next ten years. Elizabeth Vice made a motion to approve the charter contract as it stands and have the Board Chair sign the contract, Roger Sears 2nd the motion. Motion passed by a unanimous vote.

## **LBA Courses**

Kim Dunbar wants to make sure we have courses for all students across the state. These courses will give students options for different diploma pathways to complete. The new courses will align with a school of innovation. Roger Sears made a motion to approve these new LBA courses for the school of innovation, Antonio Simon 2nd the motion. Motion passed by unanimous vote.

## **Executive Director's report**

Kim Dunbar shared that our School Resource Coordinator, Christina L'Etoile, had two laptops donated to SCWS and were cleaned and overnighted to students. Christina is also partnering with PC's for People, a program that provides free or low cost computers depending on income guidelines. In addition, SCWS is purchasing new testing laptops and will use the old laptops, once cleaned for students in crisis. She also has worked with organizations to help provide housing, food, money for rent and utilities for some of our students in need. Student Government has planned to hold a trash pick up on the road near the school office during National Volunteer Week in April. New marketing campaign to start in April for the upcoming school year. Re-enrollment starts at the beginning of April and new student enrollment starts in early May

The SCWS Teacher of the Year is Robin Carter, a science teacher and the department chair. The SCWS Staff of the Year is Annette Havens. Annette is the Director of Teacher Quality and Support. Congratulations to both Robin Carter and Annette Havens!

Discussion of a possible special board meeting before Spring Break, in April, to understand the new funding model and the 135 ADM..

## **Adjournment**

Roger Sears made a motion to adjourn the meeting, Nancy Mandlove 2nd the motion. Motion passed by the unanimous vote. Next Board meeting is scheduled for Thursday, June 9th, 2022 at 9am.

## **Upcoming Events:**

**SCWS Graduation Ceremony: Saturday, June 4, 2022 at 11am**

Location: Columbia Metropolitan Convention Center  
1101 Lincoln St. Columbia, SC 29201